

## We're closing our Cranbrook branch on 11 February 2025

Cranbrook branch Woodside **High Street** Cranbrook Kent **TN173DJ** 

Visit Iloydsbank.com/branchfinder for more information about this branch

## Why we're closing this branch

Before we close any branch, we look at how our customers are managing their money and using the branch. Most customers are now using our Mobile Banking app, Internet Banking or calling us instead. This means they are using branches, including our Cranbrook branch much

Because of this, we'll be closing our Cranbrook branch. We'll explain more about how we made our decision, and how customers are using this branch on the following pages.

### We're here to help and support you

Branch colleagues will support you to get started with our Mobile Banking app and Internet Banking.

There's more information in this review about the other ways you can do your banking. We've included details of the nearest alternative Lloyds Bank branches, Post Office®, cash machines (ATMs) and other ways to pay in or withdraw cash.

The Quick Guides summarise all the available options for your banking tasks. There's also information about the Access to Cash Review from LINK and how to request one. After the branch closes, a Community Banker will be in the area to help customers, so you can come in and talk to us.

You can also contact us in the following ways:









## Other ways you can do your banking with us

## **Mobile Banking app**

Our Mobile Banking app lets you do your banking where and when it suits you. It's a simple, secure, and fast way to bank and only takes a few minutes to set up. For more information about these services, and others available, scan the QR code on the right. Here's some of the things you

- Make payments and transfers
- Check and manage upcoming payments
- Order Travel Money by 3pm for free next day delivery
- Get 24/7 support with our Mobile Banking virtual assistant
- Check your credit score for free, with no impact on your credit file
- Earn up to 15% cashback with Everyday Offers.

You can register for Mobile Banking by downloading the app or through Internet Banking.

If you're a business customer, you can find more information about the services available on the Business Mobile Banking app by scanning the QR code on the right.

To find out more go to **lloydsbank.com** or <u>lloydsbank.com/business</u>

Scan the QR code to download our app



Personal customers



**Business** customers



### Internet Banking

Register for Internet Banking to access your accounts and manage your money 24/7, 365 days a year.

We'll never get in touch to ask you to move money to another account, for your personal details or to take control of a computer. The Digital Helpline won't do this either.

See the 'How to protect yourself online' section for more information.

To register go to <u>lloydsbank.com</u> or <u>lloydsbank.com/business</u> Visit a branch or call us

#### The Digital Helpline

If you need help with using the internet, we've partnered with the **Digital Helpline** to offer free one to one guidance over the phone. They've helped thousands of people learn how to use the internet for banking and much more.

SignVideo services are also available if you're Deaf and use British Sign Language: digitalhelpline.signvideo.net

Call the Digital Helpline 01135 184 060 Monday to Friday 9am - 5pm Or pick up a leaflet in one of our branches



### By phone

Our friendly advisers are just a phone call away.

Our automated service is available 24/7.

Call us:

Personal customers 0345 300 0000 Business customers 0345 072 5555 Monday to Friday 7am-8pm, and Saturday 9am-2pm



## Community Banker

After the branch closes, our Community Banker will visit this area.

We'll update our website with details of the days and times they will visit, nearer to the branch closure date.

The Quick Guides show some of the ways a Community Banker will be able to help and support you.

Go to <u>lloydsbank.com/communitybanker</u> for up to date details of the times and location of their visits



The nearest alternative branches to the Cranbrook branch are:

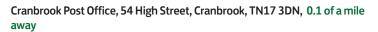
Go to <u>lloydsbank.com/branchfinder</u> for more information

Tunbridge Wells 82 Mount Pleasant Road Tunbridge Wells Kent TN1 1RP	Mon 09:00 - 17:00 Tue 09:00 - 17:00 Wed 09:00 - 17:00 Thu 09:00 - 17:00 Fri 09:00 - 17:00 Sat 09:00 - 13:00 Sun Closed These opening times are subject to change.	Facilities  ✓ Cash machine inside branch  ✓ Self-Service Zone or machines  ✓ Level or ramp access to branch  ✓ Talking cash machine  ✓ Cash machine outside branch  ✓ Counter service	Further information This branch is 13.06 miles away from the Cranbrook branch.
Week Street Maidstone 18 Week Street Maidstone Kent ME14 1RW	Mon 09:00 - 17:00 Tue 09:00 - 17:00 Wed 09:00 - 17:00 Thu 09:00 - 17:00 Fri 09:00 - 17:00 Sat 09:00 - 15:00 Sun Closed These opening times are subject to change.	Facilities  ✓ Cash machine inside branch  ✓ Self-Service Zone or machines  ✓ Level or ramp access to branch  ✓ Talking cash machine  × Cash machine outside branch  ✓ Counter service	Further information This branch is 13.97 miles away from the Cranbrook branch.

## Other banking services in your community

## Post Office

The nearest Post Office to Cranbrook branch is:



You can use a Post Office for your everyday banking, however some restrictions may apply. There's more information about what you can do at a Post Office in the Quick Guides section.



To find your most convenient Post Office, its opening times and services, go to: www.postoffice.co.uk/branch-finder

### Cash Machines

We'll close the Cashpoint® at Cranbrook branch, but below is a list of nearby free-to-use cash machines:

Co-operative, High Street, Cranbrook, TN17 3DQ, 0.12 of a mile away

Tesco, Rye Road, Hawkhurst, TN18 4HG, 3.47 miles away

To find your most convenient free cash machine use the LINK Cash Locator: www.link.co.uk/consumers/locator



#### Cash at the till

Using your debit card and PIN, you can check your balance and withdraw any amount of cash from 1p up to £50 without making a purchase at participating shops. Some shops may charge you for this service, but if they do it will be clearly signed in store and on the machine. You'll be able to cancel the transaction if you don't want to pay the charge.

Find your nearest participating shop: www.link.co.uk/consumers/cash-at-the-till

## PayPoint

With over 28,000 PayPoint outlets in the UK, people can pay some bills, for example utility bills.



For more information and to find your nearest outlet: <a href="https://www.paypoint.com">www.paypoint.com</a>



# Quick Guides for your everyday banking

### **Quick Guide for Personal customers**

Banking you can	Mobile Banking app	Internet Banking	Phone	Branch	Cashpoint®
do with us	24/7 every day	24/7 every day	24/7 every day	Times vary	24/7 every day
Pay in cash	-	-	-	Coins accepted if there's a counter service	-
Pay in a cheque	Using your device's camera. Limits apply	-	-	<b>✓</b>	-
Withdraw cash	-	_	_	Notes & coins	Limits vary: notes only
Open an account	✓	✓	<b>~</b>	<b>✓</b>	-
View a statement	✓	<b>~</b>	<b>✓</b>	<b>~</b>	<b>✓</b> Mini statement
Manage Direct Debits and standing orders	<b>✓</b>	<b>~</b>	<b>~</b>	<b>✓</b>	-
Check account balance	<b>✓</b>	<b>✓</b>	<b>~</b>	<b>✓</b>	<b>✓</b>
Pay bills	<b>✓</b>	<b>✓</b>	<b>~</b>	<b>✓</b>	-
Check recent transactions	✓	✓	<b>~</b>	<b>✓</b>	✓
Transfer money	✓	✓	<b>~</b>	✓	-
For more information:	lloydsbank.com/online- banking/mobile-banking	lloydsbank.com/ online-banking	Call us: 0345 300 0000	<u>branches.</u> <u>lloydsbank.com</u>	lloydsbank.com

Ways you can bank in your community	Post Office	Cash Machines & Cash at the till	PayPoint	Community Banker
your community	Times vary	Times vary	Times vary	Times vary
Pay in cash	Using your debit card and PIN – up to £2,995 per calendar month for each account holder and £20,000 annually Using a pre-printed paying in slip – up to a maximum of £1,000. It'll take at least one extra day to clear in your account	_	-	-
Pay in a cheque	Into your current and savings account using your pre-printed paying in slip and cheque envelope	-	-	We can help you
Withdraw cash	Free withdrawals – £300 daily limit using your debit card and PIN. Limits may vary	Limits vary: at ATMs - notes only Cash at the till. 1p - £50 - notes & coins	-	-
Open an account	-	-	-	<b>✓</b> We can help you
Check account balance	✓	✓	-	✓
Pay bills	Pay some bills	-	<b>✓</b> Pay some bills	Limits apply
Check recent transactions	-	✓	-	<b>✓</b>
For more information:	www.postoffice.co.uk/everydaybanking lloydsbank.com/postoffice	www.link.co.uk/ consumers/locator	www.paypoint.com	lloydsbank.com/ communitybanker

<sup>(</sup>i) To order a personalised pre-printed paying in slip, please call us or ask in branch. Cheque deposit envelopes are available in branch and at your most convenient Post Office.

#### **Quick Guide for Business customers**

Banking you can do with us	Business Mobile Banking app	Online for Business	Phone	Branch	Cashpoint®
	24/7 every day	24/7 every day	24/7 automated service	Times vary	24/7 every day
Pay in cash	-	-	-	Coins accepted if there's a counter service	-
Pay in a cheque	<b>✓</b> Up to £10,000 daily	-	-	<b>~</b>	-
Withdraw cash	-	-	-	<b>✓</b>	Limits vary: notes only
Make payments	<b>✓</b> Up to £250,000 daily	Up to £250,000 daily	Using Telephone Banking self-service	<b>~</b>	-
Check account balances	<b>~</b>	<b>~</b>	<b>~</b>	<b>✓</b>	<b>✓</b>
Manage standing orders and view Direct Debits	<b>~</b>	<b>~</b>	<b>~</b>	<b>~</b>	-
Transfer money between business accounts	<b>~</b>	<b>~</b>	<b>✓</b>	<b>~</b>	-
Manage account users and access	-	<b>~</b>	-	-	-
For more information:	lloydsbank.com/ business	lloydsbank.com/ business/banking-online	Call us: 0345 072 5555	branches. lloydsbank.com	lloydsbank.com/ business

(i) In Online for Business, customers can grant delegate access to multiple users, and set up Online Payment Control.

Ways you can bank in	Post Office	Cash Machines & Cash at the till	Community Banker	
your community	Days and opening times vary. Restrictions apply	Times vary	Times vary	
Pay in cash	Using your debit card and PIN - maximum £4,995 per single transaction up to £40,000 per month - notes & coins  Using a pre-printed paying in slip - it'll take at least one extra day to clear in your account	-	Services may vary and a Community Banker can: Guide you through the ways you can bank with us Support with account	
Withdraw cash	Free – £700 daily limit using your debit card and PIN. Limits may vary. A Change Giving service is also available by arrangement	Limits vary: at ATMs - notes only Cash at the till: 1p - £50 - notes & coins	enquiries.	
Pay in a cheque	Into your current and savings account using your pre-printed paying in slip and cheque envelope	-		
Pay bills	Pay some bills	-		
Check account balance	-	<b>~</b>		
For more information:	lloydsbank.com/business/retail-business/ banking-with-us/post-office www.postoffice.co.uk/everydaybanking	www.link.co.uk/ consumers/locator	lloydsbank.com/ communitybanker	

<sup>(</sup>i) To order a personalised pre-printed paying in slip, please call us or ask in branch. Cheque deposit envelopes are available in branch and at your most convenient Post Office.

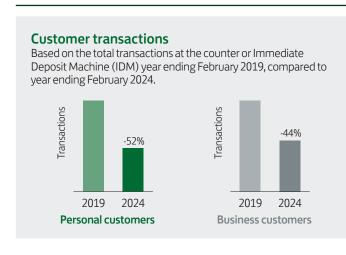
#### How we made our decision

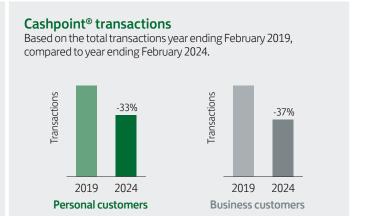
Before we close a branch, we carefully consider and analyse how customers will be affected, including:

- How customers are choosing to bank with us
- How often customers use the branch and how this is changing. Including looking at trends in the year to February 2024 and the four previous years
- Current services available in the branch and the branch opening hours
- Visiting the branch to consider the location and understand the alternative ways to bank in the area
- Assessing the local transport services, and how often they run
- Reviewing the broadband availability in the area
- How our customers, including those who are vulnerable or may need extra support would be affected
- We've shared our plans to close this branch with LINK who have independently assessed the access to cash needs of the local community.



## How customers are using this branch







## Closing branch customers are already banking in other ways

36% of Personal customers

have also used other Lloyds Bank branches – in a 12 month period ending February 2024.

83%

have also used other Lloyds Bank branches, and Internet Banking or called us - in a 6 month period ending February 2024.

35% of Personal customers

have used the closing branch and the Post Office® in a 12 month period ending February 2024.



## **Customers using this branch**

#### Regular monthly branch usage

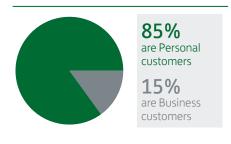
# customers

transacted at the counter or Immediate Deposit Machine (IDM) 4 months out of 6 months ending February 2024.

#### Age of Personal customers

< 18	>	3%
18-34	>	12%
35-54	>	23%
55-74	>	39%
75+	>	23%

#### Type of customer



When we use the term	What this means
Customers using the branch on a regular monthly basis	The  number  of  customers  who  transacted  at  the  counter  or  IDM  in  4  out  of  6  months  ending  February  2024.
Branch transactions	Total transactions undertaken at the counter or IDM.
Branch transaction changes	The percentage change in Personal or Business customer branch transactions: - year ending February 2019 compared to year ending February 2024.
Cashpoint® transaction changes	The percentage change in Personal or Business customer Cashpoint® transactions: - year ending February 2019 compared to year ending February 2024.
Percentage of customers who use this branch and other Lloyds Bank branches	The proportion of Personal customers who have used this branch and have also used a different branch in a 12 month period ending February 2024.
Percentage of customers who use this branch and have also used other Lloyds Bank branches and Internet Banking or called us	The proportion of customers who have used this branch and have also used other Lloyds Bank branches and Internet Banking or called us in a 6 month period ending February 2024.
Percentage of customers who use this branch and the Post Office®	The proportion of Personal customers who have used this branch and have also used the Post Office® in a 12 month period ending February 2024.
Other branches nearby – distances	Based on the road distance between the closing and next closest branches.  Source: Mapinfo – this software package measures distances between postcodes.
Cash machine distances	Measured on a straight line basis between the postcode of the closing branch and the postcode of the cash machines.
This branch can be reached by public transport	There is public transport between the closing branch and the nearest branch, with a service at least every hour.
Vulnerable customers	Someone who, due to their personal circumstances, is especially susceptible to detriment, particularly when a firm is not acting with appropriate levels of care.
Broadband availability	This shows broadband coverage is available in the location of the closing branch postcode.

## Access to Cash Reviews

When we let LINK know about our plans to close the branch, they completed an Access to Cash assessment which is an independent review of cash services for the local area. Anyone can request a review of cash services in their area, including members of the community and representative organisations.

For more information: <u>www.link.co.uk/helping-you-</u> <u>access-cash/request-access-to-cash</u>



## If you'd like to move your current account

You can switch your current account to a new bank or building society in seven days with the Current Account Switch Service (CASS).

Your new bank or building society will take care of switching your payments and transferring your balance. Your old bank will close your account.

**Personal account holders** – for anyone with a UK current account, including joint account holders.

**Business account holders** – for small businesses, charities and trusts with an annual turnover of up to £6.5 million and fewer than 50 employees.

For more information: www.currentaccountswitch.co.uk

## We're contacting customers and members of the local community

We're writing to customers to let them know we're closing this branch. We also plan to contact the following organisations and members of the local community to let them know:

- The local MP for Weald of Kent
- Banking Team and Senior Representatives from the Post Office
- Post Office Area Manager responsible for the nearest three Post Offices to our closing branch
- National Federation of Sub-Postmasters
- Cranbrook Citizens Advice Bureau
- Sussex Chamber of Commerce.

Once we've gathered their feedback, it will be available to read in the closing branch and at <u>lloydsbank.com/branchclosures</u> two weeks before this branch closes.



## How to protect yourself online

We use the latest security measures, and our Online and Mobile Fraud Guarantee gives you a full refund as long as you take simple steps to protect yourself and follow our advice. Visit our fraud hub online for more guidance on how to spot a scam, what to do if you are contacted unexpectedly, and to get advice on banking safely online.

Stay safe, stay protected online:

- Use passwords that aren't easy to guess
- Never share your password with anyone else
- Install anti-virus software to protect your devices and keep them up to date.

Visit our fraud hub online:

For Personal customers go to lloydsbank.com/help-guidance/protecting-yourself-from-fraud For Business customers go to lloydsbank.com/business/security

## I'd like some help

If you'd like some help or you're worried about money, you can visit us in any branch or call us on the number quoted on the first page of this communication. We'll talk you through your options and try to help. If you'd prefer to speak to someone independent, you can get free support from the services opposite.

- Citizens Advice call 03444 111 444 www.citizensadvice.org.uk
- National Debtline call 0808 808 4000 www.nationaldebtline.org
- Business Debtline call 0800 197 6026 www.businessdebtline.org
- StepChange call 0800 054 6734 <u>www.stepchange.org</u>

## If you need extra help

# If you need this communication in another format, such as large print, Braille or audio CD, please contact us.

You can call us using Relay UK if you have a hearing or speech impairment. There's more information on the Relay UK help pages: <a href="https://www.relayuk.bt.com">www.relayuk.bt.com</a>

SignVideo services are also available if you're Deaf and use British Sign Language: <u>lloydsbank.com/contact-us/sign-video</u> If you need support due to a disability please get in touch.

#### If you need to tell us something

If you want to make a complaint learn more online at: <u>lloydsbank.com/contact-us/how-to-complain</u>

To speak to us, call: 0800 072 3572 (+44 173 346 2267 outside the UK). You can also visit us in branch.

Calls and online sessions may be monitored and recorded. Not all telephone services are available 24 hours a day, 7 days a week.

#### Things you need to know

We observe the requirements of the Financial Conduct Authority Final Guidance 'FG22/6: Branch and ATM closures or conversions': www.fca.org.uk/publication/finalised-guidance/fg22-6.pdf

Cashpoint® is a registered trademark of Lloyds Bank Plc.

The Post Office® and Post Office logo are registered trademarks of the Post Office Ltd.

**Mobile Banking app** – our app is available to customers with a UK personal account and valid registered phone number. Minimum operating systems apply, so check the App Store or Google Play for details. Device registration required. Terms and conditions apply: <a href="mailto:loydsbank.com/legal/online-banking/internet-banking">loydsbank.com/legal/online-banking/internet-banking</a>

Fscs

**Keeping your money protected** – eligible deposits with us are protected by the Financial Services Compensation Scheme. We're covered by the Financial Ombudsman Service. Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered.

Protected

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