

# Power of Attorney access to a Lloyds Bank Corporate Markets plc account

## Authorising an attorney to run an account on our customer's behalf

### Guidance notes

The person(s) named in Section 2 has/have a Power of Attorney document authorising him/her to operate the Donor's/Grantor's account(s).

**Donor/Grantor:** The Customer/Account Holder

**Attorney:** The representative appointed to manage the donor's/granter's financial affairs

The terms and conditions of any product or services held will apply to the account holder(s) whether the product is used by the account holder(s) or the Attorney(s).

Unless the Attorney(s) or the account holder(s) let(s) us know otherwise, the account holder(s) will still receive any bank statements and mailings.

Please write clearly in the white spaces with capital letters or cross the boxes.

### Important information for the attorney

The Power of Attorney document which may need to be registered is the account holder's authorisation for the Attorney(s) to operate the Donor's/Grantor's accounts. We will carry out checks on the legal document to ensure that we understand the nature and extent of the powers you have been given.

#### Your identification

It is important that the Bank fully identifies you when setting up a Power of Attorney.

If your relationship is new to Lloyds Bank Corporate Markets plc, then a member of staff will be pleased to discuss the identification documentation that you should bring to the branch.

If you cannot visit a Lloyds branch please post your documentation to:

**Lloyds Bank Corporate Markets plc**  
**Villiers House,**  
**2 Victoria Street,**  
**Douglas,**  
**Isle of Man,**  
**IM1 2LN**

If you are already a Lloyds Bank customer, you may be asked to provide identification.

### 1 Customer details (Donor/Grantor of the Power of Attorney)

Title    Mr    Mrs    Miss    Ms    Other (please specify)

             

Last name

First names

Date of birth

Home address (where customer lives e.g. care home)

Postcode

Country

Does the above donor/granter home address match the one on the Power of Attorney document?    Yes    No

 

If no, please state the reason for the difference

Should bank correspondence be sent to the customer's home address?    Yes    No

 

If no, please give correspondence address below:

Correspondence address (if applicable)

Postcode

Country

Is the Donor/Grantor an existing Lloyds Bank customer?    Yes    No

 

If yes, please give the main account details below:

Branch sort code    Main account number

  

If no, a new account will be opened by the bank on request.



Are any of the Donor/Granters accounts covered by the Power of Attorney, held jointly?

Yes  No

If **yes**, please complete Section 1.1

### 1.1 Joint account holder details (if applicable)

Title Mr  Mrs  Miss  Ms  Other (please specify)

Last name

First names

Date of birth

Home address (where you live)

Postcode

Country

Please give details of the joint Lloyds Bank account covered by the Power of Attorney:

Branch sort code

Account number

## 2 Representative details

What capacity are you acting in:

Solicitor

(in a professional capacity)  
Complete Section 2.1

Individuals(s)

Complete Section 2.2

Organisation

Complete Section 2.3

Other profession (please specify) – Complete Section 2.4

### 2.1 Attorney details – Solicitor (if applicable)

#### First Attorney's details

Title Mr  Mrs  Miss  Ms  Other (please specify)

Last name

First names

Date of birth

Nationality

Organisation name

Organisation business address

Postcode

Contact numbers and area dialling codes

Telephone

Mobile

Fax

#### Second Attorney's details (if applicable)

Title Mr  Mrs  Miss  Ms  Other (please specify)

Last name

First names

Date of birth

Nationality

Contact numbers and area dialling codes

Telephone

Mobile

Fax

2.2

Attorney details – Individual (if applicable)

First Attorney's details

Are you a Lloyds Bank customer? Yes No [X] [X]

If yes, please give your account details below:

Your Lloyds Bank branch sort code and account number (if applicable)

Title Mr Mrs Miss Ms Other (please specify)

Your last name

Your first names

Date of birth [D][D][M][M][Y][Y][Y][Y]

Your home address (where you live) Country Postcode

What date did you move to this address? [D][D][M][M][Y][Y][Y][Y]

Your previous address (if you have been at your current address for less than three years) Country Postcode

What date did you move to this address? [D][D][M][M][Y][Y][Y][Y]

Your telephone numbers and area dialling codes Home Mobile Work

Your country of birth

Your nationality

Your additional nationalities (if applicable):

Your country of residence

Second Attorney's details (if applicable)

Are you a Lloyds Bank customer? Yes No [X] [X]

If yes, please give your account details below:

Your Lloyds Bank branch sort code and account number (if applicable)

Title Mr Mrs Miss Ms Other (please specify)

Your last name

Your first names

Date of birth [D][D][M][M][Y][Y][Y][Y]

Your home address (where you live) Country Postcode

What date did you move to this address? [D][D][M][M][Y][Y][Y][Y]

Your previous address (if you have been at your current address for less than three years) Country Postcode

What date did you move to this address? [D][D][M][M][Y][Y][Y][Y]

Your telephone numbers and area dialling codes Home Mobile Work

Your country of birth

Your nationality

Your additional nationalities (if applicable):

Your country of residence

**First Attorney's details**

Are you a United States (US) citizen? Yes  No

Which country(ies) are you tax resident in?  
**N.B.** If you are a US Citizen or resident in the US for tax purposes by any other means, then the US must also be included as one of the countries of tax residency.

Your country(ies) of tax residence	Tax Identification Number (TIN)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

If you don't have a TIN please explain why in the box below:

If you have a United States (US) Taxpayer Identification Number (TIN) please provide details below

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Please note:**  
This may be your US Social Security Number

Are you:

Employed	Self employed	Retired	Unemployed	Part time
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Homemaker	Other	<input type="text"/>		
<input checked="" type="checkbox"/>	<input type="text"/>			

Your occupation (if applicable)

Your employer's name (if applicable)

Your employer's address (if applicable)  
  
  
  
 Postcode  
 Country

Employment start date?

Income  £

Income frequency: Weekly  Fortnightly  Monthly  Annually

**Second Attorney's details (if applicable)**

Are you a United States (US) citizen? Yes  No

Which country(ies) are you tax resident in?  
**N.B.** If you are a US Citizen or resident in the US for tax purposes by any other means, then the US must also be included as one of the countries of tax residency.

Your country(ies) of tax residence	Tax Identification Number (TIN)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

If you don't have a TIN please explain why in the box below:

If you have a United States (US) Taxpayer Identification Number (TIN) please provide details below

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Please note:**  
This may be your US Social Security Number

Are you:

Employed	Self employed	Retired	Unemployed	Part time
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Homemaker	Other	<input type="text"/>		
<input checked="" type="checkbox"/>	<input type="text"/>			

Your occupation (if applicable)

Your employer's name (if applicable)

Your employer's address (if applicable)  
  
  
  
 Postcode  
 Country

Employment start date?

Income  £

Income frequency: Weekly  Fortnightly  Monthly  Annually

## 2.3

## Attorney details – Organisation (if applicable)

Title    Mr    Mrs    Miss    Ms    Other (please specify)

              

Your last name

Your first names

Organisation name

Organisation business address

Postcode

Country

Contact numbers and area dialling codes

Telephone

Mobile

Fax

## 2.4

## Attorney details – Other profession (if applicable)

Title    Mr    Mrs    Miss    Ms    Other (please specify)

              

Your last name

Your first names

Your profession

Has a professional certificate been provided?    Yes    No

  

Your date of birth

Are you a Lloyds Bank customer?    Yes    No

  

**If yes**, please give your account details below:

Your Lloyds Bank branch sort code and account number (if applicable)

Organisation business address

Postcode

Country

### 3

## Donor/Granter account access

Does the Donor/Granter still have mental capacity?

Yes  No

If **yes**, the Donor/Granter will always have access to their accounts

If **no**, all access to accounts will be automatically removed, unless otherwise stated below:

Please specify what accounts the Donor/Granter has access to (if required):

Sort code	Account number	Any special instructions (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### 4

## Attorney/Representative account access

Which accounts do the Attorneys/Representatives have access to:

Sort code	Account number
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Access to account required by:

First attorney	Second attorney
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Please note:

- A chequebook is available for cheque accounts.
- Transfer instructions must be submitted to the bank in writing. Internet Banking, Telephone Banking and Card access are not available to the attorney.
- If two attorneys are appointed on the account the bank will accept transfer instructions from either attorney.

### 5

## How we process your personal information

### Who looks after your personal information

Your personal information will be held by Lloyds Bank Corporate Markets plc which is part of the Lloyds Banking Group. More information on the Group can be found at [www.lloydsbankinggroup.com](http://www.lloydsbankinggroup.com).

### How we use your personal information

We will use your personal information:

- to provide products and services, manage your relationship with us and comply with any laws or regulations we are subject to (for example the laws that prevent financial crime or the regulatory requirements governing the products we offer).
- for other purposes including improving our services, exercising our rights in relation to agreements and contracts and identifying products and services that may be of interest.

To support us with the above we analyse information we know about you and how you use our products and services, including some automated decision making. You can find out more about how we do this, and in what circumstances you can ask us to stop, in our full privacy notice.

### Who we share your personal information with

Your personal information will be shared within Lloyds Banking Group and other companies that provide services to you or us, so that we and any other companies in our Group can look after your relationship with us. By sharing this information it enables us to better understand our customer's needs, run accounts and policies, and provide products and services efficiently. This processing may include activities which take place outside of the UK and European Economic Area. If this is the case we will ensure appropriate safeguards are in place to protect your personal information. You can find out more about how we share your personal information with credit reference agencies below and can access more information about how else we share your information in our full privacy notice.

### Where we collect your personal information from

We will collect personal information about you from a number of sources including:

- information given to us on application forms, when you talk to us in branch, over the phone or through the device you use and when new services are requested.
- from analysis of how you operate our products and services, including the frequency, nature, location, origin and recipients of any payments.
- from or through other organisations (for example card associations, credit reference agencies, insurance companies, retailers, comparison websites, social media and fraud prevention agencies).
- in certain circumstances we may also use information about health or criminal convictions but we will only do this where allowed by law or if you give us your consent.

You can find out more about where we collect personal information about you from in our full privacy notice.

### Do you have to give us your personal information

We may be required by law, or as a consequence of any contractual relationship we have, to collect certain personal information. Failure to provide this information may prevent or delay us fulfilling these obligations or performing services.

### What rights you have over your personal information

The law gives you a number of rights in relation to your personal information including:

- the right to access the personal information we have about you. This includes information from application forms, statements, correspondence and call recordings.
- the right to get us to correct personal information that is wrong or incomplete.

- in certain circumstances, the right to ask us to stop using or delete your personal information.
- you have the right to receive any personal information we have collected from you in an easily re-usable format when it's processed on certain grounds, such as consent or for contractual reasons. You can also ask us to pass this information on to another organisation.

You can find out more about these rights and how you can exercise them in our full privacy notice.

#### Other Individuals you have financial links with

We may also collect personal information about other individuals who you have a financial link with. This may include people who you have joint accounts or policies with such as your partner/spouse, dependents, beneficiaries or people you have commercial links to, for example other directors or officers of your company.

We will collect this information to assess any applications, provide the services requested and to carry out credit reference and fraud prevention checks. You can find out more about how we process personal information about individuals with whom you have a financial link in our full privacy notice.

#### How we use credit reference agencies

In order to process your application we may supply your personal information to credit reference agencies (CRAs) including how you use our products and services and they will give us information about you, such as about your financial history. We do this to assess creditworthiness and product suitability, check your identity, manage your account, trace and recover debts and prevent criminal activity.

We may also continue to exchange information about you with CRAs on an ongoing basis, including about your settled accounts and any debts not fully repaid on time, information on funds going into the account, the balance on the account and, if you borrow, details of your repayments or whether you repay in full and on time. CRAs will share your information with other organisations, for example other organisations you ask to provide you with products and services. Your data will also be linked to the data of any joint applicants or other financial associates as explained above.

You can find out more about the identities of the CRAs, and the ways in which they use and share personal information, in our full privacy notice.

#### How we use fraud prevention agencies

The personal information we have collected from you and anyone you have a financial link with may be shared with fraud prevention agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment. Further details of how your information will be used by us and these fraud prevention agencies, and your data protection rights, can be found in our full privacy notice.

#### Our full privacy notice

It is important that you understand how the personal information you give us will be used. Therefore, we strongly advise that you read our full privacy notice, which you can find at [international.lloydsbank.com/privacy](http://international.lloydsbank.com/privacy) or you can ask us for a copy.

#### How you can contact us

If you have any questions or require more information about how we use your personal information or want to speak to a Group Data Privacy Officer please contact us on 0345 366 2330 (UK) or +44 (0)1539 871521 (outside the UK).

#### Version Control

This notice was last updated in February 2022.

I agree:

- to keep you informed about changes that take place that affect the authority given to me by the Donor/Granter
- to always act in the best interests of the Customer
- to tell you if the Donor/Granter is losing capacity, has limited capacity or has lost capacity to manage some or all of their financial affairs

#### First Attorney's signature

Date

#### Second Attorney's signature

Date

We will write to the joint account holder(s) to let them know that an Attorney has been added to the Donor's/Granter's joint account(s).

Please make sure that you completed all sections by crossing boxes below:

- |   |  |                                     |   |  |                                     |
|---|--|-------------------------------------|---|--|-------------------------------------|
| 1 | Certified copy of the Power of Attorney document | <input checked="" type="checkbox"/> | 3 | Proof of address for the Attorney/Attorneys    | <input checked="" type="checkbox"/> |
| 2 | Identification for the Attorney/Attorneys        | <input checked="" type="checkbox"/> | 4 | All applicable sections of this form completed | <input checked="" type="checkbox"/> |

Lloyds Bank Corporate Markets plc is authorised and regulated in the UK as the non-ring fenced bank of the Lloyds Banking Group. The Jersey, Guernsey and Isle of Man branches of Lloyds Bank Corporate Markets plc are each separately licensed as regulated deposit-takers in their respective jurisdictions.

Lloyds Bank Corporate Markets plc is independent from Lloyds Bank plc, which is authorised and regulated in the UK as the ring fenced bank of the Lloyds Banking Group. For more information on ring-fencing visit [international.lloydsbank.com/ringfencing](http://international.lloydsbank.com/ringfencing).

Lloyds Bank Corporate Markets plc. Registered office and principal place of business: 25 Gresham Street, London, EC2V 7HN. Incorporated in England and Wales with company number 10399850.

Lloyds Bank Corporate Markets plc in the UK is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 763256. Authorisation can be checked on the Financial Services Register at [www.fca.org.uk](http://www.fca.org.uk).

Services provided by the Jersey, Guernsey and Isle of Man branches of Lloyds Bank Corporate Markets plc will be subject to the regulatory regime applicable in their respective jurisdiction, which will differ in some or all respects from that of the UK. Further information about the regulatory status of the Jersey, Guernsey and Isle of Man branches of Lloyds Bank Corporate Markets plc, is set out below.

The Jersey branch of Lloyds Bank Corporate Markets plc, principal place of business 9 Broad Street, St Helier, Jersey, JE2 3RR is licensed by the Jersey Financial Services Commission to carry on deposit-taking business under the Banking Business (Jersey) Law 1991 and general insurance mediation business under the Financial Services (Jersey) Law 1998 and has also notified the Jersey Financial Services Commission that it carries on money service business. Lloyds Bank Corporate Markets plc, Jersey Branch, subscribes to the Jersey Code of Practice for Consumer Lending.

The Guernsey branch of Lloyds Bank Corporate Markets plc, principal place of business 1 Smith Street, St Peter Port, Guernsey, GY1 2JN, is licensed by the Guernsey Financial Services Commission to take deposits and insurance intermediary business under the Banking Supervision (Bailiwick of Guernsey) Law, 2002, and the Insurance Managers and Insurance Intermediaries (Bailiwick of Guernsey) Law, 2002 (as amended), respectively, and is also registered with the Guernsey Financial Services Commission as a money service provider.

The Isle of Man branch of Lloyds Bank Corporate Markets plc, principal place of business Villiers House, 2 Victoria Street, Douglas, Isle of Man, IM1 2LN, is licensed by the Isle of Man Financial Services Authority to conduct deposit-taking and is also registered as an insurance intermediary in respect of general business.

Lloyds Bank International is the registered business name of Lloyds Bank Corporate Markets plc in Jersey and the Isle of Man.

